

Manchester Parks Board of Directors Meeting Minutes

9 October 2017

Location: Charlottes Quest Nature Center - 3400 Wilhelm Lane, Manchester, MD

Call to order: 7:10 PM by Chairman Ellen Rugemer

Attendance: Ellen Rugemer, Sue Wazniak, Holly Fowler, Ellen Frey, Marcia Bogash, Bill Skinner, Tom Smith, and guests Gary Bowman and Korin Watson.

Minutes: Ellen Frey made a motion to approve the minutes from the September Board meeting. The motion was seconded by Bill Skinner and passed.

Treasurers report: Suzie Wazniak provided a banking summary update from 7/20/2017 through 10/09/2017 (attached). YTD income: \$8,739. YTD Expenses: \$3,975.21. Checking account balance: \$11,401.98 (this includes the \$5,500 BG&E grant.) Ellen Frey made a motion to accept the Treasurers report. The motion was seconded by Bill Skinner and passed.

PR: Korin Watson provided an update on progress revamping the website. She is researching the functionality of several website programs to determine which one will best suit our needs and be user friendly. WordPress may give more one-line payment options than WIX. Stripe can be integrated into our own webpage as a payment engine. Charges for Stripe are 2.9% of the sale plus .30/transaction. She suggested tweaking and updating our logo with the help of a graphic designer that has offered to donate her services.

Naturalist report: Holly Fowler provided a prepared outline/update of activities (attached). She thanked all who helped her on 10/3 with cleaning out the sheds. She reported great attendance for the "Wild Things" program. BG&E grant work days are scheduled for Oct 25 for BG&E employees and Oct 28 for scouts/others.

Facilities: Tom Smith reported that the Town removed all of the dead/dying ash trees along the road and parking lot, removed stumps and filled the holes, and reseeded. (great job!). They will haul away the debris. He is cleaning up trails and will work on cleaning walnuts from the lot. He has been researching costs for new LED lights. The dig site by the building will be closed up for the season in October.

Sue Wazniak has a water cooler she will donate to the center.

Programs:

Photo Contest: Marcia Bogash delivered 50 entries for review. Board members present reviewed all entries and cast votes for their favorite. Bill Skinner volunteered to mount the photos on foam board again this year. They will be displayed at the library and Town Hall.

Boscovs Fund-Raiser Coupon Event: Suzie Wazniak and Ellen Rugemer sold discount coupons at Boscovs on two days in September and will staff a sales table the day of the discount event on October 17.

New Business: Bill Skinner nominated Korin Watson for Board membership. The motion was seconded by Ellen Frey and passed. Welcome Korin!

With no other business, Ellen Frey made a motion to adjourn the meeting at 8:40 PM. Motion seconded by Suzie Wazniak and passed.

Next meeting: Monday November 13, 2017

Submitted by: D L Davis