

14 August 2017 **Manchester Parks Foundation Board of Directors**
Meeting Minutes

Location: Charlottes Quest Nature Center - 3400 Wilhelm Lane, Manchester, MD

Call to order: 7:10 PM by Chairman Ellen Rugemer

Attendance: Ellen Rugemer, Vince DePalmer, Holly Fowler, Ellen Frey, Bill Skinner, Tom Smith, Donna Davis and guest Korin Watson.

Minutes: Holly Fowler noted that the BG&E Grant will be \$5,500.00, not \$6,000.00 as stated in the 10 July 2017 meeting minutes. Ellen Frey moved to accept the minutes with correction made to the grant amount. Motion seconded by Bill Skinner and passed.

Treasurers report: None

PR Report: None

Introductions and Website: Holly Fowler introduced guest Korin Watson. Korin responded to the call for volunteer help with the website. She gained experience designing a site for Cross Roads Christian Pre-School using new web-building programs now available. She can help update the Foundation site and make it possible for on-line registration and payment for programs. Vince DePalmer motioned to accept Korin's assistance in updating the website, with input from the current webmaster. Motion seconded by Ellen Frey and passed.

Naturalist report: Holly Fowler provided a prepared outline of activities. Four Wild Things programs are scheduled for the fall semester. Tom Smith conducted a well- received program on shark teeth and artifacts with 21 children attending. Archeology with Steve Israel is scheduled for Aug 16. Holly recommended holding a discussion on ways to attract and coordinate volunteers. She requests some assistance and input for a number of upcoming projects associated with the grants.

Facilities: Obtaining a new HVAC system and re-painting the floor were briefly discussed. Tom Smith reported that the water line has been completed. He will purchase a lock for the frost-free. He cleared several fallen trees from trails after the summer storm events. Five new fawns and a set of triplets were viewed in the park. The butterfly garden is in need of weeding/maintenance as several trees have sprouted in it.

Programs: Discussion on changes to spring programs and activities was deferred to the September meeting.

Bocceball- Vince Depalmer reported that the CQNC tournament will be August 19th. There is still room for a team player. Board members are asked to provide some baked goods. He needs referees and general help throughout the day with the meal tent, etc.

Old Business: none

New Business: Ellen Rugemer received a request from local Cub Scout Pack 665 to use the park on September 15 for afternoon activities and possible overnight camping. There are no Foundation scheduled activities on the date. The Board approved the request.

With no other business, Chairman Ellen Rugemer adjourned the meeting at 8:45 PM.

Next meeting: Monday September 11, 2017

Submitted by: D L Davis, Secretary